



CAMP DE JOUR
DORVAL
DAY CAMP

***Annual General Meeting of the Dorval Day Camp
March 25, 2023 – 9:30 AM***

Attendance and Quorum Verification

The vice-president, Kim Cordell, verified the attendance and confirmed quorum. The minutes, agenda and financial reports were sent on March 20, 2023 with the e-blast.

Reading and approval of the agenda

Motion to approve: Stefania Carlino and Sophie Delmar

Reading of 2022 AGM minutes

Motion to approve: Emily Lopez and Lindsay Donald

President's Report

Welcome parents to AGM, which is in person again since the pandemic. The camp is a non-profit organization run by volunteer parents. This camp provides local families with a low cost camp with an amazing program. Each committee member introduced themselves at the AGM.

Spring Break camp was cancelled because the break was over a 2-week period; thus creating a lack of staff for each week. The safety of the children was priority. Spring Break 2024 should occur because Spring Break will be the same week for both educational boards.

Parent volunteering is important, otherwise the camp cannot exist since it is a non-profit organization and not a program run by the city. There are vacant positions. The meeting cannot be adjourned until all positions have been filled. It is a year mandate. Volunteers must be implicated and attend meetings, which is once a month on Wednesdays and every 2 weeks during summer. We currently have a hybrid system, where you can attend the meeting in person or by zoom.



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Treasurer's report

As of December 31, 2023, we have \$94,864.00 in the bank.

Camp cancellation will be refunded, but there are impacts to the camp financial structure. Please make sure of the weeks you want because others are waiting for those spots.

Grants are not included in the tabulation because we do not know the amount we will receive. We receive them after summer. Also, there was a minimum wage salary increase in May 2023.

Inscription / Registration	121130,00
Salaires / Salaries	-158440,00
Vérification policière / Police verification	-2500,00
Formation / CPR / Training	-11500,00
Programmation / Programming	-12400,00
Repas vendredi / Friday meals	-3500,00
Autres dépenses / Other expenses (Prem.soins/First Aid, fourniture du bureau / office supplies, Assurance / Insurance, employés T-Shirt employees)	-9000,00
TOTAL	-76210,00

Motion to approve:
Allison Nicole and Claudia Carbonneau

2022-2023 Audit conducted by Jane Claire:
Motion to approve: Allison Nicole and Claudia Carbonneau

New 2023-2024 Auditor Cindy Yeh
Motion to approve: Benoît Deguire and Allison Nicole



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Camp Directors' Report

The day camp will be held at Dorval Aquatic and Sports Complex. There will be 4 rooms for the day camp. The entrance will be on the side of Dorval Aquatic and Sports Complex. We will go swimming/parks/outside as much as possible. To register, a camper must have completed kindergarten. Pre-teen program has a weekly special event.

The camp will run from June 26 to August 19, 2023. Camp hours are from 9am-4pm. Activities begin at 9am. Daycare is included. It is important to drop off and pick up your kids during daycare services (between 7:00 and 9:00am and between 4:00 and 6:00pm). Please email or call the day camp if a camper must leave early. A piece of ID with a picture is mandatory at pick up.

The day camp has a no nut policy. As well, campers should wear closed-toe shoes. For the complete list of effects, please consult the Camper's Handbook.

Campers' conduct, such as no violence or running away, is important. After 3x written warnings, camper will not be allowed to come back. The decision of the Parent Committee is final.

All cancellations must be approved by directors', and not the city. The cancellation form is on the website.

If you think your child could benefit from our companion program, **please do not register online.** Please send us an email at campdejourdorval@gmail.com indicating which weeks you want to register. We will communicate with you about the next steps to follow. Companion program will depend on the grants received.

City Representative Report

Amanda and Catherine thanked committee members for their dedication to the Dorval community. These volunteer parents dedicate their time for this non-profit program, which is not a city run program.



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Election of the Parent Committee 2023-2024

Co-President – Kim Cordell and Barbara Arthur
Treasurer – Carolina Acosta
Payroll and Human Resources – Adrienne Quinn
Fundraising – Stephanie Munby
Web Content - Claudia Ghazal
Secretary – Silvy Kim
Director at large – Ashley Hargrave
Back-up treasurer - Farah Chekroun
Communications – Patrick Watters
Translation – Sarah Pinsonnault

Motion to approve 2023-2024 parent committees:
Veronique Cote and Laura Saviano

Motion to approve to change roles during the year:
Patrick Watters and Farah Chekroun

Questions

Q: *Do you have a policy for bullying?*

A: Yes, staffs are trained for that. Discussion about bullying is done every morning.
Respect is very important.

Q: *Where will the entrance be?*

A: Outside.

Q: *Est-ce qu'il y a un calendrier pour le camp d'été?*

A: Oui

Q: *Where do we get the camp telephone number?*

A: On the website.

Q: *Question about cancellations and refunds.*

A: Fully refunded, only after co-directors' verification..

Q: *Why change camp location to Dorval Aquatic Sports Complex?*

A: It has better facilities.

Q: *Can we request friends to be together?*

A: Usually kids of similar age range are grouped together.



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Q: *How is swimming level determined?*

A: Camper must swim across the pool without touching the floor.

Q: *How many kids are in each group?*

A: They are split by age group.

Q: *How old are the monitors?*

A: They are 16 years old and older.

Q: *My son will be 5 years old in the summer, but is not a strong swimmer. Will there be something to determine his level?*

A: Every Monday, there is a swim test with a lifeguard.

Q: *Will you be updating the website with photos of current employees?*

A: Yes

Q: *Can you buy a t-shirt later on?*

A: You can reserve one now and pay it the 1st week of camp.

Q: *Which pool will be used at the Dorval Aquatic Sports Complex?*

A: It changes.

Q: *My son is 6 years old, but will be 7 at the end of summer. Which group do I register him in?*

A: 5-6 years old.

Q: *Can we pay by credit card?*

A: Yes

Meeting adjournment

The meeting adjourned at 10:24 am.

Motion to approve:

Sophie Delmar & Allison Nicole