



CAMP DE JOUR
DORVAL
DAY CAMP

***Annual General Meeting of the Dorval Day Camp
April 17, 2021 – 9:00 AM***

Attendance and Quorum Verification

The president, Ayanna Durant, verified the attendance and confirmed quorum. She explains how to vote or to ask questions. Since the minutes, agenda and financial reports were not sent in advance per email, it is posted on the presentation for everyone to read.

Reading and approval of the agenda

Motion to approve: Gill Birch, Greg Gattinger

Reading of 2020 AGM minutes

Motion to approve: Silvy Kim, Sophie-Anne Kroon

President's Report

Due to health concerns brought on by the Covid-19 pandemic, the DDC Parent Committee's decision to cancel summer 2020 and spring break 2021 was made with the health and wellbeing of your children and our staff in mind. We were ready and excited to launch both camps but unfortunately, we chose to play it safe. We are preparing for a summer 2021 camp. Executing a summer camp and its logistical plan will depend on how the current situation evolves, we will keep you posted.

New Director

Hershey/ Michelle stepped down as Camp Director and Julie/Nala has now assumed the role of DDC Camp Director. We expressed our deepest gratitude for Michelle's loyalty and the legacy she has left behind. We are also very excited that Julie accepted the role and has since done a phenomenal job making the transition seamless.

Parents Committee

We have some very dedicated parents leaving the committee and we'll have to tackle the impossible task of replacing them. We are asking parents to consider taking on a position on the committee, especially if you have younger kids.



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Treasurer's report

Overall Background:

2020 finishes with deficit of 759\$ while cash balance at 24,341.28\$.

Revenue remains consistent :

2020 total revenue is 20,765.36\$ which is considerably lower compared to previous years. This was due to the Covid-19 pandemic which forced the cancellation of the 2020 DDC summer camp.

Motion to approve:

Motion to approve 2020-2021 Auditor Jane Claire: Gill Birch, Silvy Kim

City Representative Report

First of all, I'm glad to be with you this morning, via Zoom. I will introduce myself for those who doesn't know me. My name is Catherine and I have the privilege to be the City Representative, with the help of my manager Carole Rose, for Dorval Day Camp.

I want to take couple minutes to thank the committee members for their effort and devotion concerning Dorval Day Camp during 2020 which was, as we all know, a tough year with its challenges, as well as beginning of 2021. The committee had to be brave and take difficult decision during the last months. I want to highlight the work done by the members of the committee. Thanks for the devotion you showed toward our beautiful community.

Virus Covid-19 will still be among us this summer and there will be more challenges to deal with for sure, but I know that you will succeed. Please take note that the City of Dorval will continue to support you, giving you access to the city's premises (ex. Dorval arena, gym at DASC and aquatic centers) and helping you with the registration process. The City will continue to support you and make sure to offer quality services to our kids in the community.

To conclude, I encourage members presented today to join the committee. As we mentioned, there are some positions to fill. We need volunteer parents among the committee to be able to offer the Dorval Day Camp services and keep the camp working. I invite you to join the wonderful adventure named Dorval Day Camp.



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Questions and suggestions

Q : Why was the registration delayed by a month?

A : This will give us more time to adjust depending of the government's recommendations. The registration date is now on May 17 for the residents and May 25 for non-residents.

Q : Will you ask the kids to wear masks at all time during camp? What other sanitary measures will be taken?

A : We are following recommendations from Public Health and Quebec Camp Association. Kids will have to wear a mask at all time, wash their hands frequently, respect the groups/bubbles and animators will wear a visor when they need to interact close to kids.

Q : What are the opened position on the Parents Committee?

A : Fundraising, payroll and assistant for treasurer and payroll.

Q : What does the payroll position require?

A : The payroll is done every two weeks with PayWeb. The part where it is busier is when it's time to create the new profile at the beginning of the camp. People from PayWeb are very helpful and ready to give some training. Judith G  linas is still available if there is any question.

Q : What does fundraising position require?

A : Most of our fundraising events are already established as of selling glowing items at St-Jean-Baptiste, a BBQ during the first weeks of camp and a gala at the end of camp. With the actual situation, we must turn to online fundraising. Carolina Acosta is ready to stay to help the person who will take that position.

Q : When do you usually hold you meeting?

A : Evening, usually on Wednesdays.

Q : I have shared custody for my children. I live in Lachine but their father lives in Dorval. Can I register my children with the Dorval address?

A : The resident card is required for the online registration. For any exception, please call at 514-633-4000.

Q : Do we need to renew our resident card for the online registration?

A : Yes. The resident card must be renewed.

Q : We must supply our health and safety form to confirm the registration. Do we need to send it before or after the online registration?

A : The form can be sent before or after with a picture of your child. The registration is not confirmed until we get the form.

Q : What is the capacity expected for the camp?

A : We hope we can have a full camp which is 80 kids but we must wait for the last recommendations from Public Health.



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Q : How does it work for the companion program?

A : We receive grants from the government for that kind of program. The quantity of shadows and the amount of weeks available per kid are directly related to these grants.

Q : How do we proceed for payment?

A : If you register online, you must pay the total amount. If you want to pay in two payments (1 of May 17 and 1 on June 17), you must call at 514-633-4000.

Q : Do preteens still have their outings? If not, will the rate change accordingly?

A : As a security matter, there will be no outings for the preteens. It is too hard to keep track of who came across a child tested positive when we take the bus for the outings. We will bring these outings back as soon as possible in the future because we know it is very appreciated by the preteens. The rate for preteens stays the same because all the other rates increased. It is all the same rate from 5 to 12 years old.

Election of the Parent Committee 2021-2022

President - Ayanna Durant

Vice President – Kim Cordell

Treasurer – Lin Chen

Payroll and Human Resources – Adrienne Quinn

Fundraising – Stephanie Munby & Carolina Acosta

Web Content - Claudia Ghazal

Secretary – Chantale Lehoux

Communications - Barbara Arthur

Translation – Julie Binette

Motion to approve 2020-21 committee:

Meeting adjournment

The meeting adjourned at 10:24am.

Motion to approve: Maria Kritis, Stephanie Munby